



Milly Ray Room

We are pleased to offer a private dining experience for our guests. Our banquet room can handle most private functions, business meetings or other special occasions with up to 48 guests. I personally guarantee that our professionally trained staff will go above and beyond your expectations. We look forward to having you as our satisfied guest. -Drew Glick

ASK ABOUT OUR PATIO/FOOD TRUCK COMBO STYLE EVENT!

BANQUET FEES * Additional fees apply for booking windows longer than 2.5 hours, requiring extra set up, or held during Holiday weeks.

- A \$25-\$100 Banquet Fee will be collected prior to the event to secure date. Amount will be listed on your proposal.
- A \$110-\$400 service fee will be added to your check. This covers the gratuity as well. The exact amount depends on event time and staff needed. See proposal for estimate. ***Late cancellations or a breach of contract will incur additional charges.***

MENU SELECTION must be confirmed 5 days before your event. Selected menu price will be quoted by your event coordinator

- Weekday Events: Four item condensed menu options or buffets will be offered to you during booking.
- Weekend Events: Three item condensed menu options or buffets will be offered to you during booking.

FOOD AND BEVERAGE MINIMUMS based on a standard 2.5 hour booking window.

STANDARD	Breakfast	Brunch/Lunch	Dinner	HOLIDAY	Breakfast	Brunch/Lunch	Dinner
Mon-Thu	300.00	400.00	500.00	Mon-Thu	1100.00 events must end by 11am or start after 2pm		
Friday	400.00	500.00	900.00	Friday			
Sat-Sun	1100.00 events must end by 11am or start after 2pm			Sat-Sun			
If food or beverage total falls below minimum, the balance will be charged as an unmet minimum							

HEAD COUNT

Head count +/- 5 must be confirmed 2 days before your event. The banquet fees charged will be based on this guarantee plus any additional guests

STATE REGULATIONS

All food and beverage items must be provided by Max & Louie's NY Diner. No other food or beverage items are allowed in the restaurant without prior approval and may incur additional charges.

SPECIAL ACCOMMODATIONS

- **AV/TV** The three televisions in the room can be used for many purposes including entertainment or computer hookup via the provided HDMI cord. Macbooks and adaptors do not always work.
- **TABLES** We arrange our tables to suit your event size and purpose. If you have a special request, please let us know during booking. Tables cannot be moved on the day of service.
- **MUSIC** Spotify playlists can be shared with us to play in the room
- **FAVORS** We can provide Max and Louie's cakes, cocktails, party favors, and other additional benefits.

DECORATIONS

- Linens can be provided at \$50 per service.
- Other decorations on the tables are permitted. You may not adhere any decorations to the walls or ceiling. No confetti. Personal decorations are encouraged to be left with us one day in advance to avoid early access fees. If extra set up time is needed, a charge may be applied.

PAYMENT OPTIONS

Payment due in full on date specified in proposal. We cannot split checks but can give a full quote in advance.

- Credit/Debit Cards – online payments only
- Checks – permitted only if paying 2 business days prior to event. 4% discount applied
- Cash or House Accounts–4% discount applied

If you have read and do accept the guidelines listed above, please submit the private room request form to begin booking. Full quotes will be provided to you within 2 days of receipt. Time sensitive events receive priority correspondence.

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